8-59

G.M.-1916

1916.

Sr. No. 1-6.

Purchase of a multigraph for the G.K.R. Secretariat.

G. R. S. IX-5]

Previous references.

File No. 1 [illegible]-17

1916

(G.M.)

Serial Nos. 1-6

Later references.

Sls. 7 to, 20

& Cash. 109-[illegible]-1

" do (2)

Gr. 11-25-182

G.S. 100.31.1.

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 1-6.

Part B for 26.7.16.

SUBJECT.

Purchase of a multigraph for the General & Revenue Secretariat

W D 88—GPB—50,000—24-7-16

G. R. S. 11] 191 .

GENERAL AND REVENUE SECRETARIAT.

(G. III.)

NOTES.

File No. 1/16-17

FILE HEADING.

Purchase of a Antigraph for the G.R.S.

From

No.	Dated	Received

Diary No.	Enclos.	Spare Copies.	Serial No.

BRIEF ABSTRACT OF LETTER.

NOTES AND ORDERS.

NOTES—First Sheet.

WARDEN & COMPANY—*Bombay & Karachi*

AGENTS FOR

THE **MULTIGRAPH**

Produces real printing and typewriting, rapidly, economically, privately, in your own establishment

Cable Address
"SCOTIA" Bombay

Code
A. B. C. 5th Edition

TELEPHONE
No. 1331.

Printed on the **Multigraph**

BOMBAY

Re the Kemp Setting, Mai Kapan. If a machine is useful there may be we might [illegible] for [illegible] temporarily

Dear [illegible]

The Rag is having Kemp inspect the machine & tell me if any machine will be necessary for the mai.

Dear [illegible]

1914

PRICE LIST
of
Multigraph Equipment & Supplies

MULTIGRAPH EQUIPMENT

	Rs.
Basic Multigraph with Tubular Stand ...	1100
Multigraph Split Unit, combination of Compotype with Tubular Stand, Auxiliary Printer with Tubular Stand, Electric Power Drive, Printing-ink Attachment, and Automatic Paper Feed	2500
Multigraph Complete Unit with Tubular Stand, Stool, Electric Power Drive, Printing-ink Attachment and Automatic Paper Feed	2250
Printing-ink Attachment	280
Electric Power Drive	300
Automatic Paper Feed	280
Signature Device	160
Tubular Stand (30)	50
Multigraph Type Bank without Tubular Stand	280

ACCESSORIES AND SUPPLIES.

Type per 100	2
1000	15
Complete Type Equipment	
Pica	65
Elite	75
Oliver Printype, Pica	65

Serial No.

1) I made a detailed inspection of the Multigraph split unit produced by Mr. Merwanji Cursetji, Representative of Warden & Co, Bombay.

2) The Multigraph split unit as the whole is called is composed of two parts.

1. Compotype with Tubular Stand. This is the type setting portion - Vide diagram on page 20 of the booklet. One operator can compose 4 foolscap pages in a day of 6 working hours. - Price Rs 950 at Bombay.

2. Auxiliary printer with Tubular Stand, Electric Power drive, printing ink attachment and automatic paper feed. -
The work of this machine in multiplying copies of matter composed as set forth in 1 above is simply marvellous as ~~as~~ thousands of copies in print or typewriting become automatically available in incredibly short time - say five minutes. No operator need be present - when this is working.

3) To keep the Auxiliary Printer fairly well engaged, it would be desirable to have at least 6 Compotypes which would enable about 24 to 30 foolscap pages of

NOTE—Contn. sheet.

GPB—20,000—30-6-15.

General and Revenue Secretariat. | G/1 File No. 1 of 1916-17

Serial No.

M&L 1120-15
Ca

printed matter being got through every day.
The cost approximately will be

(1) The split unit	Rs 2500
(2) Five compotypes at Rs 950 each	4750
(3) Accessories, freight-&c	2250
Total	Rs. 9,500

4) This combination machine will be useful in printing or typing confidential matter and will dispense with the laborious & untidy method of stencilling where multiple copies are required. A separate printing class with 6 operators will be a very desirable adjunct to the Secretariat and will relieve the Govt Press of much of its Secretarial printing work.

5) As it would take sometime before the machine can be imported from America by its Agents it would be convenient if a provision of Rs 10000 is made in the next year's Budget for the purpose

Bhanumeyan
14. 4. 16

Gen. Sec.
6) Please consult Mr Yates, Supt of Govt Press. Done
15/4

H.O. 163
D/15/4

7) Forwarded with compliments to the Superintendent, Govt. Press unofficially for

NOTE—Contn. sheet.

GPB—35,000—2-11-14

G. R. S. 12]

General and Revenue Secretariat. | G m File No. 1 of 1916-17

Serial No.

U/19/6/16

Favour of opinion.

K.O.

Ramaiyangar
for Secretary to Govt
General Dept. 15.4.16

8) I have seen the Multigraph machine & am of opinion that it does all that is claimed for it. But I think that the first expense of about Rs. 10,000 & a continuous recurring expense of say from Rs. 180 to Rs. 200 per mensem, is out of proportion to what the output would be. If the machine could be kept continuously running on long numbers, such as a firm like Messrs. Park Davis & Co., the wholesale druggists, would require it would doubtless pay. But for short numbers, an ordinary typewriter machine does the work much more quickly.

9) I should not recommend it for confidential work: the copy would be handled by

NOTE—Contn. sheet.

GPB—25,000—2-11-14

too many people; & besides, large numbers of works of this nature are not required.

10) If the idea is to help the Govt. Press, then the Rs. 10,000 could be laid out to much better purpose. It would purchase two double demy machines, whose output would far exceed the Multigraph. It would purchase many hundreds of pounds of type. Or it would go a long way to getting a type-setting machine. In fact, the money could be laid out in the Press to far better advantage than by buying a Multigraph. I am of opinion, therefore, that unless a continuous succession of circulars of many thousands each are required, the purchase of the machine cannot be justified.

11) The question was referred to me some time ago by the Palace, & I then gave the opinion now expressed, & the matter was dropped.

18/4/16

Proposal for the purchase of Multigraph. 5

[G. R. S. 12]

General and Revenue Secretariat. | G. & R. File No. 1 of 1916-17

Serial No. 12

I Mr. Yates observes

(i) that the Multigraph cannot be kept continuously running on long numbers

(ii) that it cannot be conducive to the maintenance of secrecy

(iii) the first outlay of Rs 10,000/- with a recurring expenditure of Rs. 180/- to 200/- per mensem is out of proportion to the output.

II. At present the amount of printing done by the Government Press for the General and Revenue Secretariat is as follows.-

(i)	Monthly Proceedings about	3000	pp annually.
(ii)	' A ' Proceedings ,,	250	,, "
(iii)	Printed Compilations ,,	100	,, "
(iv)	Reprint of Govt. orders	40	,, "
(v)	List of File Headings	125	,, "
(vi)	Reprint of Acts and Regulations	30	,, "
(vii)	Forms in use in the G.R.S.	227	
	Total	3772	

III. In addition to the above it would be desirable to print

(i) The File Registers for several years

(ii) Indexes to File Headings ,,

(iii) Indexes to the lists of File Headings.

(iv) Important and Confidential Files in Dewan's Office and Council Section. Similar files known as D.H.O. Files, D.P.E. Files and

NOTE—Contn. sheet.

GPB—25,000—22-3-15

Serial No.

Special Files.

IV. It will be seen from the nature of the items noted in paragraph III above that the --- Registers and Files referred to cannot be sent out from the office in original while sending duplicate parts thereof to the Press for printing would involve enormous work and would necessitate a very large establishment. A machine like Multigraph worked in the Secretariat by a a better paid staff would be handy for the purpose though it has to be admitted as observed by the Superintendent of the Government Press that the machine cannot be kept continuously running on ~~large~~ long numbers. The safety of the Files and Registers and the maintenance of secrecy would appear to justify this procedure.

V. To keep the machine running continuously on long numbers we may print all our own ---- Forms in the Secretariat with this machine instead of sending them to the Government Press. A similar procedure may be observed in regard to the reprint of Spare Copies of Government orders, ' A ' Proceedings, Acts and Regulations and --- other printed compilations of an easy nature as far as practicable.

VI. If the amount proposed to be provided is considered large, we may begin with one ----

GPB—25,000—22-3-15

General and Revenue Secretariat.

Cyclo File No. 1 of 1916-17

Serial No.

Split Unit and one extra Compotype. The cost will be

The Split Unit	Rs.	2,500/-
One Extra Compotype	,,	950/-
Accessories	,,	550/-
	Rs.	4,000/-

The establishment required to work this will be two Setters on Rs. 30/- each, who will work under the direction of the Expert, Printing Clerk, now on our establishment, thus reducing the recurring expenditure ~~of~~ to Rs. 60/- per mensem. Through Asst. Supdt. Government Press 28.4.16

Gen. Secy.

13/ I am in entire agreement with the above proposals. We shall, I think, have plenty of work for the multigraph machine. For confidential work especially it will be exceedingly useful and work of that kind is a matter of almost every day occurrence in the Secrett. Many important files required for permanent reference have not been printed merely because of the trouble and risk involved in sending out papers from the Secrett. The machine, though it involves some little outlay and recurring expenditure, is a very desirable addition to the equipment of the Secrett.

NOTE—Contn. sheet.

GPB—25,000—22-3-15

Serial No.

and may enable us eventually to curtail the establishment employed for typing.-

Secy) 29/4

14) A Multigraph machine costing about Rs 4000, may be moved for the G. R. S. for the reasons stated above. Budget provision for this and also for the establishment required: (paragraph no 12 VI) may be made in the next year's budget.

Dewan) 29/4

15) This may be treated as sanctioned if there be no financial objection.-

29.4.16 Dewan

H. W. O. No. 2249 of 25

II)

Ft Secy) 1.5.16.

1688

Sent in B. V on 11.5.16

Taken from Ft + file of Secy B. V

16) For 1916-17

The provisional budget totals, shew a deficit & there is therefore need for the greatest economy. In these circumstances it is not desirable to spend Rs 4000/- on a machine the usefulness of which is doubted, in fact denied, by the expert of Govt in printing matters who has personal knowledge of the machine in question.

18.5.16

NOTE—Contn. sheet.

B. V

GPB—25,000—22-3-15

C. S. 117. 9

G. R. S. 12]

General and Revenue Secretariat. | G. & R. File No. 1 of 1916-17

Serial No.

17) Submitted with reference to paragraph 15 above.

Ramaiyangar
19.5.16

Gen. Rep.

18) The Supt. does not say anything against the merits of the machine so far as our requirements are concerned. He is no authority for determining the needs of the Post-Office. If greater secrecy is desired by Govt. in strictly confidential matters, this is the best suggestion that can be thought of.

19) The cost involved is, nobody can seriously say, such as to disturb the financial equilibrium of the State — which, as far as I can judge, can be provided for without difficulty.

Duraiswamy Rao
19/5

20) Decision)

6517/16
5/6218
19.5.16

NOTE—Contn. sheet.

GPB—70,000—17-12-15

Submitted to His Highness.

21) The accompanying papers relate to a proposal to purchase a Multigraph machine for the use of the General and Revenue Secretariat.

22. The machine is a printing press in miniature designed to replace the cumbrous and dilatory process of stencilling for making large numbers of copies. The cost of the entire apparatus with necessary accessories is about Rs.4,000 and the additional establishment that will be required for working it is two setters on a pay of Rs.30 each per mensem.

× Page 7 of office notes.

23. The Superintendent of the Government Press admits that the Multigraph does all that is claimed for it. He, however, considers that the Secretariat cannot provide sufficient work to keep the machine fully engaged and that the expenditure involved will therefore be disproportionate to the value of the work turned out. The Financial Secretary objects to the proposal on the ground that the budget for next year is expected to result in a deficit and that there is therefore need for the greatest economy in public expenditure.

× Page 3 of office notes.

× Page 8 of office notes.

24. Often times there arises need for printing strictly confidential papers which no official in the Secretariat, much less one outside it, should be permitted to see. Secrecy can be undoubtedly maintained more efficiently by using a multigraph. It will be serviceable further, for preparing copies of circulars, &c., and will, on the whole, be useful for work in the Secretariat. The Registrar of the General and Revenue Secretariat has seen it at work and is much impressed with its efficiency and usefulness. The printing work in the Secretariat, of an urgent and confidential nature

is itself heavy and of frequent occurrence, and when the machine is disengaged it can be used for printing some of the forms required in large numbers in the Secretariat, spare copies of Government Proceedings, &c., so that there is no likelihood of the machine being allowed to lie idle at any time.

25. As regards the Financial Secretary's objection, I may state that there is no fear of deficit in the budget for 1916-17 and that as against this additional expenditure there may be some corresponding saving in the Government Press owing to the reduction of printing work done there for the Secretariat.

26. I accordingly solicit His Highness's sanction for providing the Secretariat with this useful equipment at a cost of Rs.4,000 and to the entertainment of two setters on a pay of Rs.30 each per mensem. The expenditure will be provided for in the next year's budget.

M. Vijiaraja —

24th June 1916—

1672

12

Record of Cases submitted for the Orders of His Highness the Maharaja

Subject.

27) Purchase of a Multigraph machine for the use of the General and Revenue Secretariat, and the entertainment of two setters on Rs.30/- each per mensem to work it.

1262

28) *Order.*

KRW

29|6|16

29) Secretary

30-6-16 do orde 30/6

30) Put up draft

1/7.

DRAFT SUBMISSION NOTE.

...

C.S to revise draft minute as discussed. Date 8/6.

The accompanying papers relate to a proposal to purchase a Multigraph machine for the use of the General and Revenue Secretariat.

2. The machine is a printing press in miniature designed to replace the cumbrous and dilatory process of stencilling for making large numbers of copies. The cost of the entire apparatus with necessary accessories is about Rs.4,000 and the additional establishment that will be required for working it is two setters on a pay of Rs.30 each per mensem.

3. The Superintendent of the Government Press admits that the Multigraph does all that is claimed for it but considers it unsuited and costly for the kind of work for which it is intended. The Financial Secretary objects to the proposal on ~~account of the existing~~ need for economy in public expenditure.

That the Supdt. cannot provide sufficient work to keep the machine fully engaged and that the expenses involved will be disproportionate to the value of the work turned out.

The ground that the budget for next year is expected to result in a deficit + that there is therefore

4. Often times there arises need for printing strictly confidential papers which no official in the Secretariat, muc less one outside it, should be permitted t see. Secrecy can be undoubtedly maintain more efficiently by using a multigraph. I will be serviceable further, for preparin

copies of circulars etc., and will, on the whole, be useful for work in the Secretariat. The Registrar of the General and Revenue Secretariat has seen it at work and is much impressed with its efficiency and usefulness. The expenditure involved is not so considerable as to upset the State finances to any serious extent.

5. I accordingly solicit His Highness's sanction for providing in Sectt. with this useful equipment a "Multigraph split unit" at a cost of about Rs.4,000 and to the entertainment of two setters on a pay of Rs.30 each per mensem in the General and Revenue Secretariat. The expenditure will be provided for in the next year's budget.

C.S. 117

Submitted

The Dewan desires the Secretary Govt Department to ... kindly bring this case in person (Purchase of a multigraph machine)-

B. V. Lakshman Rao
29. 5. 16

Do to accord.

es

Dewan was pleased to say yesterday that this case might be submitted to A D.S.N. Put up a D.O. accordingly

3/6

A D.S.N is put up

Dewan 5/6

Dewan

Dewan) Revised D.S.N put-up

Dewan 11/6

7:6:216

DRAFT SUBMISSION NOTE.

....

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2. The machine is a printing press in miniature designed to replace the cumbrous and dilatory process of stencilling for making large numbers of copies. The cost of the entire apparatus with necessary accessories is about Rs.4,000 and the additional establishment that will be required for working it is two setters on a pay of Rs.30 each per mensem.

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which no official in the Secretariat, much less one outside it, should be permitted to see. Secrecy can be undoubtedly maintained more efficiently by using a multigraph. It will be serviceable further, for preparing copies of circulars etc., and will, on the whole, be useful for work in the Secretariat. The Registrar of the General and Revenue Secretariat has seen it at work and is much impressed with its efficiency and usefulness. The printing work in the Secretariat, of an urgent and confidential nature is itself heavy and of frequent occurrence, and when the machine is disengaged it can be used for printing some of the forms required in large numbers in the Secretariat, spare copies of Government Proceedings etc., so that there is no likelihood of the machine being allowed to lie idle at any time.

5. As regards the Financial Secretary's objection, I may state that there is no fear of deficit in the budget for 1916-17 and that as against this additional expenditure there may be some corresponding saving in the Government Press owing to the reduction of printing work done there for the Secretariat.

6. I accordingly solicit His Highness' sanction for providing the Secretariat with this useful equipment at a cost of Rs. 4,000 and to the entertainment of two set-

ters

setters on a pay of Rs.30 each per mensem. The expenditure will be provided for in the next year's budget.

Dr. 11/6 19.6.16.

G. R. S. 12]

General and Revenue Secretariat. | G. I. File No. 1 of 1916-17

Serial No.

31 A draft to Messrs Wardlaw & Co Bombay in Subal as directed.

The file may be forwarded to Br II for taking needful action for inclusion of a provision of Rs 4720/- for the purpose in the budget for 1916-17

Issue
1.7.16

32 Issue at once & send the file to Branch II for favour of making the necessary provision in the current year's Budget - vide para 26, Dewan's Economic note.

H.V.N

Br.
1/7/16.

33 Subm. for orders.

Reed 3/7/16

If the provision of Rs 4720 is included in the budget, the ~~defici~~ Surplus in the ordinary account will be reduced from Rs 28,000 to 23,280 or 23,000 in round figures.

Hrs 3/7/16

34 It is not perhaps possible to make any addition to the Budget at this stage - The Rs may be met by reapp: from the grant for the Press as according to the penultimate para of the subm: note, there will be savings in the Press Budget (Reserve)

3/7/16

Typed up 3/7/16

Typed 3/7/16

Fair copy 4/7/16

NOTE—Contn. sheet.

GPB—70,000—17-12-15

G. R. S. 12]

General and Revenue Secretariat. | File No. | of 191 .

Serial No.

Submitted for perusal. The suggestion of the Financial Dept that the charge may be met by reappropriation from the grant for the Press will be noted ~~accordingly~~ for inclusion in the Govt order which will have to issue after the purchase is completed.

Bhavanisamiyar
6.7.16

35 Gen. Acc/ — Daily
87 Mr.

3 2. J. Kemmis Warden & Co. 9.7.16. — Requesting to know when the printing type can be expected

3. Letter 4 July 1916 from Messrs Warden & Co, Bombay, stating that they have instructed their Agent to call on us to give informations required.

Submitted.

36 A draft placing a formal order for the machines and a few of the accessories told by the Agent to be available for immediate delivery from Bombay is submitted for approval.

M.R. 11/7/16. 37 Issue at once and deliver the letter to Mr. Hormanji Local Agent who has promised to the necessary articles on Friday with a mechanic to instruct us as to the working of the machine.

RM
11/7.

NOTE—Contn. sheet.

GPB—70,000—17-12-15

G. R. S. 12]

General and Revenue Secretariat.

File No. 1 of 1916-17

Serial No.	
4	J. Kruss, Marcini & Co. No. 9469 dt 11-7-16 Ordering for certain accessories for the Spectrograph

NOTE—Contn. sheet.

GPB—70,000—17-12-15

[G. R. S. 12]

General and Revenue Secretariat. | GAD File No. 1 of 1916-17

Serial No.

38 The multigraph that was left in the office by the Travelling Agent has been fitted up by him and some space in the Old Library room in the --- General Records area has been with some difficulty cleared up to instal the machine.

39 The order has not yet been completely executed but the parts now installed are sufficient to enable instruction as to the working of the machine being given by Mr. Warden (of Warden & Co., Bombay) who has come here for the purpose.

40 As personally instructed by the General Secretary I saw the Superintendent, Government Press in regard to the two setters required to work the machine. He is of opinion that the machine is one that has to be operated upon intelligently and has spared one Yoganarasimhaiya one of his best Jobwork Compositors and careful Proof readers. He also suggested that an intelligent official of the General and Revenue Secretariat may be appointed for the second setter's place. I have accordingly selected one Shankara Rao, a smart official working in the Sorting Establishment.

41 Yoganarasimhaiya and Shankara Rao and also our Printing Expert Mr. Rangaswami Iyengar have been receiving instruction from Mr. Warden from the 18th instant.

42 Attempt to start work with the available

NOTE—Contn. sheet.

GPB—25,000—22-3-15

Serial No.

accessories will be made from to-day and the re-print of printed proceedings which have ~~seen~~ turn short will be taken on hand. After the receipt of the full complement of accessories and when the men have acquired sufficient experience and speed, a definite programme in regard to other items of printing work will be proposed.

43. A draft Government Order sanctioning the purchase of a multigraph and the entertainment of two setters is put up.

Financial Secretary
21.7.16

Gen. Sec.

44) Draft approved. A very brief account of the printing work done each day should be kept and it should be got valued once a quarter by Mr Yates.

45) The Registrar will be personally responsible to make this an unqualified success. He should inspect the working daily with a view to secure this end.

Secy
21/7

46) Issue

Br
21/7.

47) May this be communicated? Financial Br Consulted vide paras. 16, 33 & 34.

48) Draft and fair Communicating are sub? for orders.

22/7/16

49) Communicate

22.7.16

GPB—25,000—22-3-15

G. R. S. 12]

General and Revenue Secretariat.

G. M File No. 1 of 1916-17.

Serial No.

5. To Comptroller (Mtno Br II) No. G 913 dt 21.7.16 sanctioning the purchase of a multigraph for the G.R.S at a cost of Rs 4000/- & the appointment of 2 letters on Rs 30/- each.

Confirmed in 71.627 dt 24.7.16.

50) A draft memo re the appointment of the two letters is subd.

Memo 24.7.16

51) Issue 24/7.

6. Memo No. G 1187 dt 26.7.16 - ordering the appt of two letters on Rs 30/- each from 18.7.16 on probation for one year.

52) 71. Secy's noti dt 27.7.16 in G.P. file No. 37 of 15-16 re purchase of a Monotype machine for the Govt Press.

53) It may be noted that recently a multigraph machine was purchased for the G.R.S & it was promised that Considera relief would be given to the Govt Press thereby. Cannot this relief be adjd against the cost of printing of the gradation lists &c

Ing. J.S.C 27.7.16

NOTE—Contn. sheet.

GPB—70,000—17-12-15

G. R. S. 12]

General and Revenue Secretariat.

File No. 9 of 1916-7

Serial No.	
54	Genl. Secy's remark thereon "Multigraph is not meant for the purpose referred to in para 31 above. The question of what matter is to be printed by this machine is under Separate Consideration." Sig. D. H. H. 31. 7. 16 H. 6/7.

NOTE—Contn. sheet.

GPB—70,000—17-12-15

Sl. No. 1

COPIED.

WARDEN & COMPANY—*Bombay & Karachi*

AGENTS FOR

THE **MULTIGRAPH**

Produces real printing and form typewriting, rapidly, economically, privately, in your own establishment

Cable Address
"SCOTIA" Bombay

Code
A. B. C. 5th Edition

TELEPHONE
No. 1331.

BOMBAY 7th June 1916.

G. M. Narsingha Rai, Esquire,
Chief Secretary to the Govt. of
H. H Th Marahaja of Mysore, Bangalore.

Sir,

Re. The Multigraph.

It is now close upon two months that the Electric machine was sent to Bangalore for trial through our Agent Mr. Merwanji Cursetji. We trust you are satisfied with the capabilities of the Multigraph machine and we should feel extremely obliged if you will kindly favor us with your final instructions if we may now submit our bill for same. We would not have troubled you but having received telegraphic advice from our Head Office in New York we have taken the liberty of writing you these few lines, and we trust you will favor us with a reply at your early convenience.

You will be pleased to learn that since the Multigraph machine was sent to Bangalore two more have been sold in Bombay and one for the Commissioner of Police, Bombay for printing Police Gazette.

Thanking you,

We have the honor to be,

Sir,

Your most obedient servants,

Warden & Co

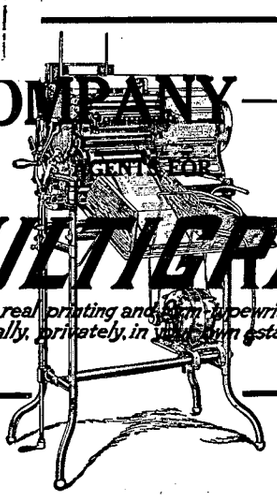
(Received)

URGENT.

WARDEN & COMPANY—*Bombay & Karachi*

Cable Address
"SCOTIA" Bombay

Code
A. B. C. 5th Edition



AGENTS FOR

THE MULTIGRAPH

Produces real printing and form typewriting, rapidly, economically, privately, in your own establishment

TELEPHONE
No. 1331.

BOMBAY 26th June 1916.

The Chief Secretary to
the Govt. of H H The Maharaja of Mysore,
Bangalore

DIARY NO. 11113

19 -19
SECTION E/A1.
FILE NO. 1/16-17

Sir,

We have the honor to request a reference to our ~~letter of~~ the 7th inst regarding the Multigraph and shall thank you to ~~kindly~~ let us have your definite instructions to enable us to submit our bill for the outfit. We must submit a statement of account to the makers for the half year ending 30th June 1916 and hence this request and we trust you will please favor us with a reply by return.

We have the honor to be,
Sir,
Your most obedient servants,

Warden & Co

Sl. No. 2

W D 1981—GPB—1,000—10-2-16—Stg.

G.R.S. 31]

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE,
GENERAL AND REVENUE SECRETARIAT.

No. G 78 / Sl. No. 1-16-2

Dated Bangalore, 1-7- *191*6.

FROM

The *Secretary to the Government of His Highness the Maharaja of Mysore,*
General Department.

draft-

To

Messrs. Warden & Co.,

B o m b a y.

Dear Sirs,

Yours of the 7th June 1916 re: the Multigraph Machine.

We require one Split Unit and one extra Compotype with accessories as per details shown below. I request the favour of your furnishing me by return of post your estimate of cost therefor and letting me know what time you require for providing us with a brand new set.

The machine left here by your agent for trial is retained here pending receipt of your reply.

(1) One Split Unit with tubular stand, Electric power drive (for alternating current, 6 cycles, 220 volts) Pr. ink attachment and Auto feed.

(2) One Compotype with tubular stand with stools for operator.

(3) Printer's types in not less than five series of (i) Roman (ii) Cheltenham, (iii) Script (iv) Old English (v) Antiques (vi) Sauscrifs faces & (vii) Rules, borders, Fractions, spaces &c. with cabinets.

(4) Extra type-holders for compotype (setting)

(5) Inks and ribbons.

~~[illegible].~~

Yours faithfully,

Bu.
1/7.

Draft)

MR
1/7/11

Sl. No. 3

WARDEN & COMPANY—*Bombay & Karachi*

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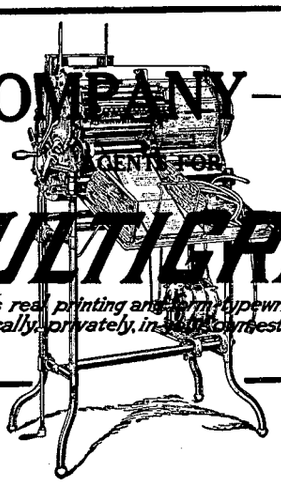
A. B. C. 5th Edition

AGENTS FOR
THE MULTIGRAPH
Produces real printing and form typewriting, rapidly, economically, privately, in your own establishment



TELEPHONE
No. 1331.

BOMBAY 4th July 1916

G No. 1-16-3

The Secretary to the Government
of H. H The Maharaja of Mysore,
General Dept. Bangalore.

Sir,

We have the honor to acknowledge receipt of your letter No. G78 dated the 1st inst. In we beg to say that we have instructed our Agent at Bangalore to call on you and give you the quotations asked for.

The Split Unit left ~~Unit~~ in your office is also a brand new set reeeived only a few days before it was despatched to Bangalore.

We can give certain supplies from stock, but others will have to be ordered out and it will take about 12 weeks to arrive here.

Thanking you for your letter and holding our best services at your disposal,

We have the honor to be,
Sir,
Your most obedient servants,

Warden & Co

Sl. No 4

No. G. 469..

F. 211. 1-16-4 Draft

2 copies

11th July 1916

Messrs. Wardan & Co.,

B O M B A Y.

Dear Sirs,

With reference to your letter dated the 4th July 1916 referring us to your Agent, I am desired to inform you that the following order has been placed with him for immediate delivery:-

One Split Unit Complete	Rs.	2,500
One Extra Compotype	"	950
Types:- 8 Point No. 824 10 ,, " 1024 12 ,, " 447	"	35
Half a dozen Verticle Rules	"	6
Horizontal Rules (Single)	"	2
Clips	"	to be ascertained
Total about	Rs	3,493

Yours faithfully,

For Secretary to Government,

General Department.

Sl. No. 5

Sanctioning the purchase of a Multigraph for the G.A.S. at a cost of Rs. 4000/- and the appointment of two Setters on Rs. 30/- each.

Proceedings of the Govt. of H.E. the Maharaja of Mysore.

Order No. G. 963. dt. 21.7.16.
Gn.1-16-6

Sanction is accorded to the purchase of a Multigraph machine and accessories for the General and Revenue Secretariat at a cost not exceeding Rs. 4000/- and the appointment of two Setters on Rs. 30/- p.m. each to work the machine.

The cost on this account will be met by reappropriation and the source indicated later on.

21/7

Secretary to Government,
General Department.

To,

The Comptroller (thro' Br. II).

NCR

51. M. G.

G. R. S. 34]

No. G. 1187
G.u.-1-16-7

GOVERNMENT OF H. H. THE MAHARAJA OF MYSORE.

General and Revenue Secretariat.

( )

Office Memorandum.

To

the 26.7.1916.

As per Govt Proceedings No. G. 963/G.th. 15-16-b dated 21st July 16, B. B. Shankara Rao, clerk temporary Record Sorting Estt of the G.R.S. & Yoganarasimhaiya ~~Ganapaiah~~ stock taker, Govt Press, are appointed as setters (for the Multigraph) on Rs. 30/- each p.m. with effect from 18th July 1916 on probation for one year.

By order.

Rn
24/7

for Secretary
Genl. Deptt

Issued
24.7.16.

24.7.16

P.T.O.

GPB—5,000—7-8-11